

IMPORTANT PACKING INSTRUCTIONS – PLEASE NOTE GEOCHRON SERIAL

A Short Video is on our website at <https://www.geochron.com/service-support/refurbishment/order-repair-carton/>.

Please follow these steps:

1. Set the date on the GEOCHRON to February 9th.
2. **LOCK THE MECHANISM SCREWS** (Located on the back, bottom middle section)
3. **After** locking the Mechanism Screws, set the date to March 21st.



4. Wrap the electrical cord and tape it to the bottom of the unit.
5. Tape an "X" across the glass with painters' masking tape.
6. Place the Geochron in the clear bag.
7. Place the four corner foam pieces on the Geochron. Note there is a perforated notch that can be torn out for Boardroom models, this section goes over the front panel.



Notch. Note 2 of the corner blocks the notch is deeper and needs to go on the top of the Geochron



8. Place the Geochron in the bottom box with the top being where the handle holds are located.



9. Place the cardboard included on top of the front panel tucking under the foam corners. Place the Return Authorization Form on Cardboard. Put on top box with handle openings at top. Close using packing tape or staples.

